



Modern Star Pty Ltd
ABN 31 101 306 950
Level 1, 122-126 Old Pittwater Road
Brookvale NSW 2100 Australia
PO Box 6614
Frenchs Forest NSW 2086 Australia
Phone + 61 2 9907 5279
www.modernstar.com

Modern Star's Timber, Pulp and Paper Sourcing and Due Diligence Policy Statement

Modern Star Pty Ltd and its subsidiary companies including Modern Teaching Aids, Modern Brands, CleverPatch, Zart Art, Educational Vantage, Learning Can Be Fun, Educational Colours, Parent Direct, Kesco Educational and Kangaroo Educational are committed to the responsible sourcing of timber, pulp and paper.

Updated 18 September 2018.

Part 1 – Policy Goal

The aim of this policy is to ensure that Modern Star eliminates timber, which is illegally harvested or traded, from its supply chain.

Part 2 – Policy Scope

Our Timber, Pulp and Paper Policy applies to all goods made from, or containing timber, wood, wood fibre or paper that are sold in connection with Modern Star's business activities. Collectively referred to as 'Timber Products'.

Part 3 – Processes

To ensure that Modern Star meets its policy goal, it will:

- Ensure all suppliers sign up to the Modern Star Ethical Sourcing Policy which requires that suppliers understand the origin of the timber used in Timber Products and retain sufficient documentation to verify that the wood was not illegally logged.
- Gather information from suppliers of Timber Products on the composition of the product, the species of wood used in the product, the country and location of harvest and the place of manufacture and the chain of custody;
- For products specifically covered by the Anti-Logging Laws 2012, undertake a system of due diligence that involves;
 - For Timber Products which are FSC certified (Forestry Stewardship Council), obtaining and validating a current copy of the certification;
 - For Timber Products which are PEFC certified (Programme for the Endorsement of Forest Certification), obtaining and validating a current copy of the certification;
 - For Timber Products which are produced in a country which has Country Specific Guidelines on illegal logging, obtaining and validating a current copy of the relevant certification;
 - For Timber Products which have none of the above, using Regulated Risk Factors method to assess the risk that the Timber Product contains illegally logged timber.

Policy Name	Version #	Release Date	Review Date	Authorised by
Timber, Pulp & Paper	1	September 2018	September 2019	CEO

- Mitigating risk where necessary by requesting more information from suppliers, asking suppliers for alternative certified wood sources or, in some instances, changing suppliers.
- Continually review and refine these policies and processes through annual reviews and in conjunction with our suppliers and the Department of Agriculture and Water Resources.
- Educate suppliers, team members and customers on the importance of ensuring that our Timber Products have been responsibly sourced.

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